



## HA21 Asset List and Member Use

<b>Computers Item of Equipment</b>	<b>Date of Purchase (if known)</b>	<b>Member Name</b>	<b>Date Borrowed</b>	<b>Date Returned</b>	<b>Signature</b>
Laptop (Dell Inspiron 6000)	10.10.05	Sarah Kersey	08/10/07		
Laptop (Dell Inspiron 2650)		Sarah Kersey	08/07/07	5.10.09	
		In Office			
Laptop (Dell XPS M1210) with Office 2003 + Laptop Bag		In Office			
Laptop + Laptop bag with Office 2003		Rupal Mehta	?	Oct 2009	
		Marilyn Raymond	Oct 2009		



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A3 Laminator (LV340 HS) Stored In Office under desk		Sarah Kersey	08/10/07	26.10.09	
Nobo OHP Stored In Office under desk		Sarah Kersey		26.10.09	
Panasonic LCD Projector PT-LC55E Stored In Office under desk		Sarah Kersey		Oct 2009	
Display Boards (small) Stored in Community Premises Cupboard		Sarah Kersey	08/10/07	Oct 2009	
Display Boards (large) Stored in Community Premises Cupboard		Sarah Kersey	08/10/07	Oct 2009	
Gazebo Stored in Community Premises Cupboard		Stored Cmty Prem			
Folding Table Stored in Community Premises Cupboard		Stored Cmty Prem			



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SanDisk Memory Stick 512mb	7.3.06	Caroline Williams			
Memory Stick	Feb 06 ?	John Palmer			
SanDisk Memory Stick 512mb	7.3.06	Sarah Kersey	8.7.07		
SanDisk Memory Stick 512mb	Feb 2006	Eve Swabe	Feb 2006		
Memory Stick		Office			
Mobile Broadband ZTE MF 622		Office + use with laptop			
Lexmark Printer Z35 For laptop		Office			
HP Deskjet Printer 9800 (A3)		Office			
Samsung Monitor 50000:1		Office			
Acer Aspire M7200 Hard drive		Office			
HP Photosmart C4480 Printer/Scanner		Office			
Keyboard + Mouse		Office			
Bluelight Speaker ASC X1 TFT		Office			
BT Broadband Business Hub 2700HGV	14.9.09	Office			
External Memory		Office			



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Microsoft Office 2007 X12 – 21399 (RSN6) 08		Office			
Microsoft Office Publisher Version 2002 XO8-09504 (NMO1) 07		Office			
Microsoft Office XP Version 2002 XO8 – 07997 (NM01) 33		Office			
Microsoft Office XP Professional Version 2002 X08 – 09641 (NM01) 03		Office			
Microsoft Office Professional Enterprise Edition 2003 02X10 – 41914 (RSN6) 02		Office			
Microsoft Office Professional Outlook 2003 with Business Contact Manager update July 2005 B31721 X11 – 10864 (RZN3) 04		Office			
Microsoft Office Professional Enterprise Edition 2003 with Business Contact Manager update Service Pack 1 Jan 2006 B32916 X11 – 71118 (RZN3) 01		Office			
Microsoft Office Professional Enterprise Edition 2003 Service Pack 2 Jan 2006 B32850 X11 – 53820 (RZN3) 03		Office			
Microsoft Office Basic Edition 2003 Version 2003 X10 – 41904 (NM04) 01		Office			



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Microsoft Office XP Service Pack 1 Version 2002 WZ130325 .0		Office			
MacAfee Virus scan 2005 version 9.0		Office			
Norton All in one security 360 version 3.0		Office			
DVDs / CDs for computers		Office			
Rexel Paper Shredder		Office			
Paper Cutter		Office			
Hole Punch		Office			
Stapler		Office			
Galley Point		Office			
Phone (from Linda)		Office			
Phone (from Caroline ?HA21)		Office			
White Noticeboard		At Caroline's House			
Filing Cabinet		At Caroline's House			
Phone/Answer Machine		At Caroline's House			

