

Harrow Agenda 21
Minutes of the Executive Meeting
Committee Room 6, Harrow Civic Centre, Station Road, Harrow, HA1 2UZ
12th January 2011, 19:00

Name	Ref	Role	Present
Mick Oliver	MO	Chair	Yes
Himesh Chavda	HC	Secretary, minute taker	Yes
Cllr Phil O'Dell	POD	Deputy Leader, Harrow Council LBH Councillor, Wealdstone Ward	Yes
Marion Garner-Patel	MGP	Kingsfield Estate Residents Action Group; Chair, Planning Action Group	Yes
Pam Gershon	PG	Treasurer	Yes
Cllr Sachin Shah	SS	LBH Councillor, Queensbury Ward	Yes
Marilyn Raymond	MR	Chair, Education Group	Yes
Mary John	MJ		Yes
Cllr Ramji Chauhan	RC	Councillor, Harrow Weald Ward	Yes (until 7.45pm)
Laura Gill	LG	Chair, Ethical consumer group	Yes
Cllr Bill Phillips	BP	LBH Councillor, Greenhill Ward	Apologies
Don Liversedge	DL	Harrow Humanist Society	Apologies
Pam Gershon	PG	Treasurer	Apologies
Mick Campbell	MC	South Harrow & Roxeth Residents' Association	Apologies
Shivakuru Selvathurai	SS		Apologies

1. Welcome and Apologies

1.1 Apologies for absence had been received from BP, DL, PG, SS and MC.

2. Agenda Review

2.1 The agenda was reviewed and agreed.

3. Resolution

3.1 MO referred to the "Resolution to change order of agenda at HA21 Executive Committee meetings", which he circulated by email on 31 December 2010 – see full resolution below.

3.2 A vote was taken of those members present and the resolution was carried. There were no votes against.

4. Chair's Report

4.1 Chair's report was discussed – see below.

4.2 Some members were not able to open the "docx" format document. All reports to be circulated in Microsoft Word format.

4.3 Monitoring forms are sent to Harrow Council in respect of 2009-10 and the first half-year of 2010-11.

4.4 MC had resolved the issue with the HA21 website. The site owner Internet Explorer history was full and so needed to be cleared. MGP was still having problems.

4.5 Resourcing consumer group – LG was making a start on the necessary activities.

- 4.6 Ecobuild meeting is to be attended before the next meeting.
- 4.7 There was a discussion concerning the lack of response from members regarding invitations. There were various invitations for involvement in projects put forward to the consumer group and waste group; and a recent invitation to the social event on 15th January. We have approximately 100 members and 30 organisational members, however only about 20 people were attending.
- 4.8 SS suggested circulating an enquiry to members asking what skills they have. MO responded that we do an members' skills audit when people join.

5. Treasurer's Report

- 5.1 MO stated that the current balance was £7,076.84.
- 5.2 CAF (Charities Aid Foundation) Bank were to send a missing statement to HA21.

6. Action Group Reports

Waste Management and Recycling Report

- 6.1 The Waste Management and Recycling Report was discussed – see report below.
- 6.2 MO mentioned that Sarah Dickinson (Waste Minimisation Co-ordinator at West London Waste Authority) attended the Greener Harrow meeting and was involved in setting up the *love food-hate waste* competition, which is advertised on HA21's website as follows:

Competition Time!

West London Waste has just launched another competition to help raise awareness of food waste, this time focusing on Christmas which is probably the one time of year where everyone increases the amount they throw away. The competition is to challenge residents to use their leftovers creatively and create another meal. Details can be found on their website <http://www.westlondonwaste.gov.uk>

- 6.3 MO also stated he had liaised with the Harrow Observer and Harrow Times to advertise this campaign, but they had not subsequently done so.
- 6.4 MGP queried whether there has been any criticism in the Harrow press about the *Buy Two, Get One Free* deals that many of the supermarkets are doing? This creates a significant amount of waste and surely it would better, from a waste perspective, to reduce the price. MO stated that this was a discussion for the Waste group meeting so will liaise with them on this matter.
- 6.5 MO also mentioned that Sarah Dickinson had put up the minutes of West London Waste's meetings on their website, available through the following link: <http://www.westlondonwaste.gov.uk/west-london-waste-authority/meeting-schedule/>

Action Point: MO to discuss the issues surrounding Buy Two, Get One Free deals with the Waste Group.

Action Point: MO to ask members of the Waste Group to attend the Greener Harrow's meeting when Sarah Dickinson is presenting.

- 6.6 RC asked the time capsule was put in and for how long. MO confirmed there were 2. One of the capsules was taken out recently after one year. Another has been buried for two years.

Consumer Group

- 6.7 LG was confirmed as the new Chair of the consumer group. She mentioned tht she was liaising with Sarah Kersey to organise future meetings. She will report to the EC before the next meeting.
- 6.8 POD advised that previous consumer groups might still be interested in being members of the Consumer Group and that it may be worth communicating them to find out.

Education Group

- 6.9 The Education Group Report was discussed – see report below.
- 6.10 It was discussed that the group should consider doing a press release on projects and awards they are involved in. It may be a good way of publicising the Anne Swain award.
- 6.11 MR stated that Elwood school had enquired whether their activities could be funded by a grant, and had advised them to apply via the Anne Swain Award scheme.
- 6.12 POD suggested having a general members meeting to promote the Earth Project. *Background: The Earth Project is run by the Shaw Trust who have converted the land adjacent to Newton Park East Allotments (rented from the Council) for growing produce. The purpose is to grow produce locally and use it locally. Some advantages are that it helps low income families and allows many children to gain work experience there.*

Planning Group

- 6.13 MGP had circulated the Planning Group report – reattached below titled: “*Agenda21 Response to the Intensification Area proposals with additional remarks from Brain Tyers and Richard Maylan.*”
- 6.14 MGP confirmed that this response was sent in response to long term development of the Harrow and Wealdstone Intensification Area proposals regarding major developments in Harrow.
- 6.15 [Background: More information about Harrow’s strategic development options and the relevant consultants report can be found online at: <http://www2.harrow.gov.uk/mgAi.aspx?ID=69557>]
- 6.16 POD stated that there was a 15-year plan where they need to think about the assumptions in major developments. The Council is currently deciding which centres to promote and which options the Council wanted to pursue in relation to its strategic development.
- 6.17 In relation to the loss of cultural centres discussed in the Planning Report, POD stated that we should dwell on the individual development plans after the preferred strategic option is decided by the Council. Once the preferred option has been decided, the Council will have a public consultation. At this stage, developers will also express their interests. Once the Council has an Area Action Plan, then individual sites can be promoted.
- 6.18 MO queried how many members had provided input into the Planning Report. MGP confirmed that out of about 20 members only 3 had provided input into the

report. However, it was important that the Planning Group had got input that was independent of Council members.

6.19 MGP then discussed the proposal for St. George’s Field, Headstone to achieve Town Green status. In summary she explained the history: the land was brought by local residents by public subscription for recreation uses in 1923; present incumbent has inhibited the activities allowed to be carried on it – e.g. Girl Guides and Brownies have been stopped and the Scouts are only barely able to continue their activities. The land was given to the Church to be looked after, however, the vicar has now requested rent claiming that it is private property. People used the land to walk through and use it as a short cut, however, this has been locked at the Church Field end since 2003. However MGP stated that it was built by the community for the community and put in the Church’s care.

6.20 POD queried whether there was a development proposal. MGP stated there was, however, wanted support to let it remain as a Town Green. POD stated that to be a Town Green the land needs to have been used for 20 years for lawful sports and pastimes. MGP claimed that it has been used this way since 1923.

Action Point: MGP to circulate 2 page document outlining how we can support and circulate to the Committee.

7. Minutes of Meeting on 17 November 2011

7.1 Accuracy – approved

7.2 Matters Arising:

<u>Action Point reference from previous meeting</u>	<u>Update</u>
Minute 3.5	<ul style="list-style-type: none"> • MO attended BRAVA. • John Palmer stated that the University of Westminster was not involved in green technologies for buildings, so he was not the appropriate point of contact. However, he has links with Brunel University (Roger Kelly, environmental consultant for Brent) and Middlesex University (Groundworks). To address the skills gap in green design and technology requires a higher standard in technology that the current workforce can provide. Therefore, we need to speak to local contacts and energy groups to be involved. Action Point: John Palmer also stated that he was happy for MGP contract him with queries regarding the Planning Group – MO to provide relevant email details to MGP. • LG referred the group to LEED certification, which architects often qualify for. <i>[LEED is an internationally recognized green building certification system, providing third-party verification that a building or community was designed and built using</i>

	<i>strategies aimed at improving performance across all the metrics that matter most: energy savings, water efficiency, CO2 emissions reduction, improved indoor environmental quality, and stewardship of resources and sensitivity to their impacts.]</i>
Minute 3.6	<ul style="list-style-type: none"> MC looked into the website matter. Action Point: MGP to consult MC to discuss why the site still doesn't work for her.
Minute 4.2	<ul style="list-style-type: none"> MO still to contact BT re telephone tariff.
Minute 5.5	<ul style="list-style-type: none"> MO hopes to identify a member from the Skills Audit to do the press release.
Minute 5.11	<ul style="list-style-type: none"> Kodak site registration – MO has registered his interest in receiving to receive documents. Action Point: MGP to provide report on Local Development Framework Panel regarding the Area Action Plan.
Minute 6.3	<ul style="list-style-type: none"> POD had supplied a list of deputies. Action Point: MO to send this list to HC. Action Point: MO to ask AB for update on WLWA's actions. Linda Bradford has made room bookings. Action Point: HC to circulate. Website subscription has been paid.
Minute 7.1	<ul style="list-style-type: none"> MR stated that there was no news regarding HA21's museum display as the education officer was on holiday. It was contemplated to have a HA21 display in the civic centre. Action Point: To do this, MR will need to speak to John Tucker, Cultural Service Officer, who deals with all of the Council's notice boards. MO has put an appeal into the Education Group newsletter re the hard water and palm oil issue.

8. AOB - None.

9. The meeting closed at 8.35pm

10. Next meeting is on Wednesday 2 March 2011 at 7pm, Committee Room 3

Resolution to change order of the agenda at HA21 Executive Committee meetings

Circulated by email on 31 December 2010

The conduct of HA21's Executive Committee meetings is governed by Standing Orders.

Standing Orders item 4 define the normal order of items in the meeting's agenda as:

Apologies
Arrangement of agenda
Report on Chairman's actions
Secretary's report
Treasurer's report
Sub-committee reports
Action Group & Working Party reports
Major topics
Motions submitted
Minutes of previous meeting
Matters arising
AOB
Date of next meeting

Standing Order item 8 requires 10 days notice of an amendment to the standing orders, and a decision by a simple majority at the meeting.

I believe we could conduct our business more efficiently by the action proposed below and I propose the resolution:

This meeting resolves to change Standing Order item 4

to confirm the accuracy of "Minutes of previous meeting" as item 3,
to retain item 11 as "Matters arising (from the minutes of the previous meeting)",

to renumber items 3-9 as items 4-10,
and to retain the ability of members to add items to the agenda with the Chair's consent (which will not normally be refused).

Mick Oliver

Chair, Harrow Agenda 21

Harrow Agenda 21 Executive Committee Meeting

Chair's Report

12th January 2011

Progress since last EC meeting

- Monitoring Forms for 2009-10 and first half of 2010-1 returned.
- December *In Contact* prepared and circulated.
- Eileen Kinnear appointed as Chair of Greener Harrow.
- Attended BRAVA conference "Funding local services – the Big Society agenda".
- Access to website via Internet Explorer investigated and resolved.

Work to be done before the next EC meeting

- Organise party for Jan 15th
- Resourcing Consumer Group.
- Attend Ecobuild.

Issues

- Lack of response from membership to invitations to get involved.

MSO January 4, 2011

Harrow Agenda 21 Executive Committee Meeting

Waste Management & Recycling Group Report

12th January 2011

Progress since last EC meeting

- Filming and editing of “What happens to Waste” completed – soundtrack recorded but needs further work.
- Report of Nower Hill’s time capsule trail reported in *In Contact* and Education newsletter.
- Contact made with Sarah Dickinson, new appointment at West Waste as Waste Prevention Officer. SD held love food- haste waste event at Civic Centre on Nov 25th.
- Chair’s comments on Harrow Waste Strategy reported in Harrow Observer.
- Features on West Waste’s Christmas food waste competition and on HA21’s hard water campaign on HA21 website.

Work to be done before the next EC meeting

- Nower Hill School have lifted their 1 year Time Capsule (to examine how/whether materials have deteriorated). Possible press release?
- Waste Group to create scrapbook of press cuttings on waste – all members to bring relevant items (continuing action).

Issues

- West Waste plans for waste processing plants – to be monitored and comments made if necessary.

MSO January 4, 2011

Agenda21 Response to the Intensification Area proposals with additional remarks from Brain Tyers and Richard Maylan.

- Urban renewal ; preserve buildings of interest e.g Wealdstone police station and make all old buildings in the area energy sufficient. This could provide employment opportunities.
- Intensification Area: there must be provision for children's play area, public green space and areas for allotments to meet fresh demand.
- Delivery targets: We think that the concentration of housing is too high and should be reduced to 1,500 homes. Population should be more evenly distributed though out the country. There is too much emphasis on London being overdeveloped and wonder if this is "Empire Building" on London's part. There are concerns of the South East and water supplies. Likewise job creations should reduce to 2,000.
- The Internet is fast replacing traditional shopping patterns . Deserted shops on the fringe could now be converted to housing. E.g Vaughan Road.
- Harrow town centre has empty offices spaces at present and one block was turned into flats, do we need more?
- Need for coherent identity. Wealdstone and Harrow have always been 2 different places; keep Harrow area as the Main Shopping place and let Wealdstone have little specialist shops with " Village " atmosphere where new businesses can make a start up.
- Improve the connection between the IA and green spaces is good BUT we need green space in the area .
- Desire for high quality landscaping as public art ; AGREED.
- More evening activity will be promoted by a multi purpose hall. In Wealdstone or Harrow.
- Cultural facilities are almost non- existent. Watford has a Music school and suitable places for performances . Buckinghamshire has a marvellous music tradition and performed at the Albert Hall where 900 children performed TOGETHER . How about a cultural centre of Music and Dance where music and dance from the Indian sub continent and Europe join hands to foster talent?
- Improve Quality of retail; especially Wealdstone.
- Improve stations: an overhead walkway between St. Anne's Centre and the station to separate pedestrian and traffic. Should St. Anne's precinct remain open at night as St. George's is?
- Wealdstone: could the Bakerloo line be extended to a small station by the new Courts to provide nearer access to the Courts and the Kodak site.
- **CONTEXT**
- **Harrow Town Centre.** Harrow has too many empty offices already and one block in Lyons road was converted into flats. We lost the Land Registry and Inland Revenue. Who is going to occupy more office space? We need a decent, purpose built hotel with function rooms; as we have lost many that belonged to Public Houses that have been knocked down. We also need a good department store as Debenhams is not as good as it once was. We must be careful, Harrow has many empty shops and there is a move to internet shopping.

- **Wealdstone:** Make it a Village type shopping area of small shops and businesses. Encourage entrepreneurs with low cost start-up overheads until they are established. Residential blocks for students of Westminster University could be built and save further green field site development. Flats with green space but no more than 4 floors, to provide family and single people homes.
- **Localism agenda and London devolved delivery agenda mean greater flexibility in delivery.** JUST what does this planners' jargon mean? Delivery of what exactly? High density populations as ordered by the "Great" "up at City Hall. They are telling us how high to jump in population it seems to us.
- **HOUSING**
- We understand that Harrow exceeds its housing targets already, why are we giving more than we need?
- Intensification area of 2,500 homes in 15 years is too high.
- 166 per year is too high.
- Being 50% of annual borough target is again too high. Make it 40%.
- Again make it 30% increase.
- **Addendum ; There are many single occupied homes in the borough. Has this been calculated? Many of the elderly would move if it was not so prohibitively expensive. Some could be helped financially to move into especially built communities where they would feel secure and have better amenities. Stamp duty, Legal fees, and moving costs deter people from moving. (The writer of this decided it was cheaper to make her outdoor toilet an indoor one rather than move.)**
- **EMPLOYMENT and ECONOMY.**
- How can Harrow's name be brought into play. The writer was born in Harrow, cousins come back and visit and ask "How can you bear to stay here?" it has not changed for the better. Lovely houses in Lyons Road were turned into hideous grey office blocks.
 - a) Make access to the Hill easier and pleasant.
 - b) Stop hiding it with monstrosities.
 - c) Make Harrow College a place of culture, refer to suggestion of a music school and dancing school of mixed Indo/ European cultures. Transfer the 6th form college to Harrow Weald.
- We agree office building is out.
- The next point (Why are these not numbered) of potential private sector occupiers should be an object of market research. Harrow has not been marvellous at letting what office space is available.
- Public sector role is important.
- Smaller, local businesses with own front door in smaller buildings would be a good bet.
- Agree with Local businesses and entrepreneurs.
- **EMPLOYMENT and ECONOMY**
- We agree with the first 5 points.
- Energy and recycling; there has not been enough emphasis on being green and reduction of CO2. Waste should be minimised and waste dealt with in a multiborough way. Electric points should be placed in bays for electric cars to be charged.

- Reference to other industrial places is a little futile. Park Royal was purposely built as an industrial complex, Wembley had the old exhibition site. Slough was also built as an industrial town, post 1914, to give work to returning soldiers and is far away. Harrow was built around Kodak and a good transport system for commuting. We have lost or are losing what we have, have Winsor and Newton been offered the Kodak site? Have we tried to persuade them to stay?
- Watford was and is still a market town. It is ahead of us in traffic management, shopping, and culturally .
- EMPLOYMENT AND ECONOMY
- As said, leisure, culture, including a multi purpose hall , entertainment and a hotel purposely built would give jobs. Retail ; we need shops of class, the writer goes shopping in Watford or up in town. I am sure others do the same. Somertons was a marvellous shop and we need its like to return.
- What does 20-30 % of land required for employment use mean? Do you mean 20-30% of the IA?
- High density employment required if targets are to be met. Sweat shops? On discussion of this, transport problem came up and the need for a shuttle between the stations, and congestion, and this was when the idea of a station for the Kodak and Courts came up. How are the employees to move freely around this area, namely Station Road?
- **Looking at the complex mosaic aroused concerns about traffic movement. Harrow View cannot be expected to take over partially from Station Road. It is overwhelmingly a residential road and there is traffic to the schools in Heinz Road. To keep traffic flow smooth in Station Road, it will need a flyover or the west side of it will have to be knocked down to widen the road. Small cosmetic changes will do little. A ring road would cause too much destruction but that is what is really needed.**

POTENTIAL DEVELOPMENT SITES

01 The Zoom Leisure site should be kept green and undeveloped. It should remain a playing field and the Weald stone Football Club be given a chance to come home.

13 Debenham's car park ; This is all needed and if any part is built on a multi-storey carpark will be needed .

Harrow 3-4a was wrongly numbered.

- **Havelock Place should be a green space for shoppers to relax in and sit peacefully.**
- **Is Pinner Road site the old Travis Perkins site?**
- **TWO CENTRES**
- **We agree with the first 2 with reservations. Central Harrow now has enough flats. We request for NO more. The Bradstowe site is an ugly eyesore unfinished. Harrow has contributed enough flats.**
- **The centres should remain independent as they have all these past years.**
- **The role of Station Road paragraph says nothing . How can it be diminished to become stronger as "metroland"; a term for the area covered by the met line out to Moor Park? Station Road cannot be a main traffic thoroughfare and a leisure place,**

if you mean a street leisure place. It will need a flyover or a ring road to achieve that; Harrow View cannot take its traffic- it is narrow, overcrowded and residential and serves Heinz Road and its schools.

- **Rail Stations;** as suggested Harrow should have a walkover to St. Anne's Precinct. Harrow Wealdstone needs an extension of the Bakerloo line to the Courts and Kodak centre. The writer remembers well the congestion when Kodak changed shifts.
- **Agreed Station Road** is the important link between the centres - for everything.
- **The focus is a problem NOT an opportunity.** How can you reduce congestion if you make it necessary for people and cars to travel between 2 centres? Only a flyover for traffic or walkway for people will help. They had a rail car for people in Seattle when it had an EXPO. Harrow 's Station Road is congested, to ease it one would have to knock down its west side. A car park under the mosque would ease people traffic crossing the road. Why was it not put in when the mosque was constructed?
- **The Civic Centre** would be more attractive with a garden in front and a car park beneath it. Greenery takes in CO2.
- **Cycling reduces green house gases;** I suggested cycling routes for children to travel safely in the Community Forum of yesteryear. There are no quiet streets parallel to Station Road, Marlborough Hill could be used some of the way but there is a school there . Please remember children cross Harrow View to get to it. Why are you suggesting transferring Station Road problems to Harrow View? It is, as mentioned previously – busy already.
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- **1 TWO CENTRES;** as previously said these figures are too high; we must go back to and say so to the powers that be.
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- **2 HIGH ROADS;** If you enhance Station Road it will be at Harrow's Views expense unless Station Road is widened by knocking down its west side and/or a flyover or walk way.
- **Yes let Wealdstone High Road** be a focus for small retail shops and culture; it has its flyover.
- **The next paragraph confuses High Road with Station Road** does it not? Station Road cannot be cut off like Wealdstone 's High Street.
- **Is"Flatted development"** planner speak for flats? Central Harrow is well provided with enough flats, refer back. Harrow could intensify its brand as a place of learning by having a music school etc, refer back tto the Lowlands site.
- **Yes. Let Wealdstone be developed as a small scale centre village like centre.**
- **Another point raised - if the car is to be used less and walking increased, Local Amenities must be preserved.** The PO , bank, chemist and general shop nearby to populations.
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- **3 ONE CENTRE** We are against this; the traffic between the 2 centres will be horrific.
- **Station Road should not become part of either centre more than it is.**
- **We agree with 3rd paragraph,** the new Harrow and Wealdstone centres respect

- **No. Land use must include green space and as few higher rise buildings(4 floors)as possible.**
- **TRANSPORT and Movement . Station Road cannot become a single centre. Where is the traffic to go? Down Harrow View? Have you done a traffic count?**
- **Yes Station Road is an important link for everyone including cars. Headstone Drive and Parkside Way are, already, an escape route for cars from Wealdstone, it has become much busier, to North Harrow. North Harrow cross roads are a nightmare at peak times.**
- **How is Honey pot Lane going to help Harrow? Only by increasing traffic through residential roads. NOT acceptable.**
- **3 ONE CENTRE; Again we think that this is too much intensification. Too many jobs and too many homes. Refer back .**
- **If the people of Harrow wanted to live in a “city” they would have moved to one. We do not want it.**
- **Wealdstone and Harrow should complement each other NOT compete.**
- **We agree with the 2 last paragraphs on this page. (oh why were they not numbered?)**
- **4 TRANSPORT AND MOVEMENT IMPLICATIONS**
- **How will cars enter this intensification area which will be more pedestrianised?**
- **We agree that Station Road is a feeder route.**
- **Agree – on through movement.**
- **Yes improve Station Road for traffic, pedestrians and bicycles.**
- **Yes. Redevelop parking areas everywhere in Wealdstone.**
- **Already pointed out that only parallel roads to Station Road are Marlborough Hill or Heinz Road. Both have schools and both are fed by Harrow View. We need cycle routes- agreed.**
- **DISCUSSION**
- **1. TWO centres.**
- **2 The two centres with an improved Station Road connection with a cycle route and green spaces with trees.**
- **3 Let them complement each other: one a quieter, smaller, village- like small shops and Harrow the bigger retail part.**
- **4**
- **A Wealdstone could have some flats suitable for families and homes with green spaces as mentioned.**
- **Station Road; leave it as it is with improvements mentioned and with more greenery.**
- **C NO high rise flats, we have enough. Concentrate on culture, a school of music and dance and a multicultural Hall, purpose built Hotel , better access to the Hill. More shops with class.**

Marion Garner-Patel 's report on discussion with Agenda 21 members.

- **Summary;**
- **Two centres with improvement to Station Road for all traffic pedestrian and vehicular, with more green areas**

- Purpose built hotel and multipurpose Hall needed in central Harrow or Wealdstone.
- Cultural activity-school of dance and music.
- Transfer 6th form college to Harrow Weald.
- Do not cause more problems in Harrow View/ Headstone Road.
- Few high buildings, no more in Central Harrow and carefully placed in Wealdstone.
- Think Green.
- Reduce the intensification generally.

Marion Garner-Patel